

*7th and 8th*  
**CHAPEL HILL**  
*Grade Center*  
**GIANTS**

2019-2020

## The Mission of Chapel Hill

*Chapel Hill Center embraces our community of Wayne Township in a culture of respect, with a rigorous academic focus, and a commitment to prepare our students for success.*

**Dear GIANT students and families:**

2019-2020 is going to be a great school year at Chapel Hill! You will work hard in your classrooms, and you will find many extra-curricular activities which are fun and exciting!

What can you do to make certain you finish successfully?

- Stay organized: Plan and prepare for every week. Develop a system of organization that you will use throughout your academic career.
- Stay Connected: Connect to CHC in the classroom and through our many clubs and groups that give students the opportunity to develop and grow interest.
- Stay Informed: Keep parent contact information up to date. Communicate with teachers and take advantage of our parent and student education workshops we have throughout the year. If you need help ask for help. There are adults all over the building that are here to help you be successful.

Sincerely-----  
Kelin L. Mark Sr.  
Principal

## Table of Contents

<b>Section</b>	<b>Page</b>
School Information	3
Academics	4
Athletics	5
Attendance	6
Bell Schedule	7
CHC Rules	8 & 9
Clinic	10
Counseling and Guidance Centers	10
Dress Guidelines	11
Electronic Devices	11
Food Services	12
Lockers	12
Giant's Den	13
Media Center	13
Parents Visitors	14
Positive Behavior Supports	15
Transportation & Bicycle Safety	15
Even/Odd Schedule	Outside Back Cover

## CHAPEL HILL SCHOOL INFORMATION

By organizing the student body into eight different academic teams, Chapel Hill creates a small and more inclusive school environment. All team mascots are named after Indiana college mascots!

### PRINCIPAL

**Kelin Mark**  
317-988-8800

### HEALTH SERVICES (Clinic)

**Nurse Cathy Hodson**  
317-988-8849

### 8<sup>th</sup> Grade STUDENT SERVICES

**Class of 2024**                      **317-988-8915**

#### **Amy Keller**

Assistant Principal  
*Panthers, Grizzlies, Bulldogs*

### BOOKSTORE/TREASURER

**Jennifer Pierson**  
317-988-8818

### **Cherie Sanders**

Guidance Counselor    **317-988-8930**  
*Panthers, Grizzlies, Bulldogs*

### ATHLETICS

**Brian Kendall**  
317-988-8829

### 7<sup>th</sup> Grade STUDENT SERVICES

**Class of 2025**                      **317-988-8803**

#### **Jon Kline**

Assistant Principal  
*Greyhounds, Jaguars,  
Tigers, Cardinals*

### CHAPEL HILL ADDRESS

7320 West 10<sup>th</sup> Street  
Indianapolis, IN 46214  
317-988-8800

317-988-8949 FAX

317-988-8900 Attendance Line

**Josh Cockerham**                      **317-988-8844**

Guidance Counselor  
*Greyhounds, Jaguars, Tigers*

**Kyndal Mitchell**                      **317-988-8842**

Director of Guidance  
*Cardinals (7<sup>th</sup> & 8<sup>th</sup>)*

### SCHOOL Office HOURS

7:45-4:45

### SCHOOL DAY

9:15am-4:15pm

### **Enrollment:**

1250+ students

### **Mascot:**

**GIANTS**

### **School Colors:**

Purple and White

## ACADEMICS

Chapel Hill’s grading focus is to be as consistent as possible across the curriculum, and with all 80 classroom teachers. However, because of the wide range of classes, some departments will use procedures that best fit the expectations of learning that content.

Grade Level Standards	Scoring Guide	Percent Based	Letter Grade	Description of Achievement Level on the Applicable Standards
<b>Exemplary</b>	4	100	A+	The student demonstrates mastery at or above the 90% level on the appropriate state standards.
		93-99	A	
		90-92	A-	
<b>Proficient</b>	3	87-89	B+	The student demonstrates mastery at or above the 80% level on the appropriate state standards.
		83-86	B	
		80-82	B-	
<b>Progressing</b>	2	77-79	C+	The student demonstrates mastery at or above the 70% level on the appropriate state standards.
		73-76	C	
		70-72	C-	
<b>Not Yet Meeting Standard</b>	1	Below 70	F*	The grade of F indicates that the student did not demonstrate achievement at or above the 70% level on the appropriate state standards.

### Keys for Success *(for students)*

1. Bring your Agenda Book, Success Binder, paper, pen, pencils, plus an Accelerated Reader book for independent reading. In addition, your **Chromebooks must be charged, and in the padded carrying bag at all times.**
2. Write your assignments in your Agenda Book each day.
3. Ask questions if you do not understand, or if a problem exists. (Any adult in the hall, the cafeteria, or in the Guidance Centers will be glad to help.)
4. Follow directions of an adult the first time given (inside school, on the grounds, or on the bus)
5. Be on Time! Arrive to class and be in your seat before the bell rings throughout the day!
6. Memorize your locker combination and do not give it to anyone else! (Some of you may have 4 lockers....Hallway, PE, Music, and Athletics)
7. The best procedure is... “If you see something, say something!”
8. Cell phones must be kept in bags at all times to prevent the disruption of the learning environment.

# Chapel Hill Student / Parent Athletic Handbook

## Abbreviated Version with Physical Form, Concussion, and Sudden Cardiac Arrest

This document contains a shortened version of the Chapel Hill Student / Parent Athletic Handbook. The highlights from the handbook are contained below. The remaining pages contain the physical form that must be used by Chapel Hill athletes. The final pages contain information for parents and athletes concerning concussions that is required reading to satisfy state law IC - 20 - 34- 7. The full handbook can be obtained from the Chapel Hill Athletic Department or on line at <http://www.wayne.k12.in.us/chapelhill/athletics.asp>

### Philosophy I

Interscholastic athletics, historically a significant part of the total educational program, contributes positively to the lives of the participants by providing competitive opportunities, fostering initiative to succeed, providing leadership and teamwork, providing experiences and numerous opportunities for self-discipline. We believe the Chapel Hill 7th 8th Grade Center athletics provide a unifying influence within our student body and between our school and community. Our athletic program is committed to the pursuit of excellence realizing that the quality effort itself is a most significant aspect of achievement.

### Health Insurance

**Parents/Guardians will be responsible for all medical costs associated with athletic participation.** Due to rising cost of insurance premiums, Chapel Hill 7/8 does not provide accident insurance for its athletes. The athletic department strongly advises that parents purchase insurance to cover athletic injuries and the cost of treatment.

### Acknowledgement of Risk

When participating in any type of athletic activity, there is always a possibility that an injury can occur. Statistically, an athlete will suffer at least one injury during their athletic career that requires that he or she miss a number practices and/or games. There are several types of injuries that can force an athlete to miss practices and/or games. Some of the more common injuries that occur in athletics are strains (stretching or tearing of muscle and tendon tissue), sprains (stretching or tearing of ligaments), and contusions (bruises of soft tissue or muscle tissue). These three types of injuries can vary in severity. In the case of mild strains, sprains and contusions, the athlete will feel some discomfort but will be able to continue his or her participation in athletics. In severe cases of strains, sprains and contusions, the athlete may miss a large amount of time participating in his or her sport. Some severe injuries may need to be surgically repaired and require an extended period of physical therapy. Athletes can also experience more serious injuries such as fractures, dislocations, concussions, internal injuries, spinal injuries, or death. Fortunately, most of the injuries that occur with athletics are mild strains, sprains and contusions and the athlete misses little or no participation. It is important to remember that statistically other types of physical activity present a greater risk to its participants than athletics. Therefore, statistically, athletes are much safer than those who participate in riskier types of physical activity. Read about the ways to decrease chances to be injured in the full Chapel Hill Student/Parent Athletic Handbook.

### Code of Conduct

**A student who is a member of a Chapel Hill athletic team in any capacity (athlete, cheerleader, student manager, or statistician) must be willing to assume the responsibilities that go along with being a member of a team and wearing the purple and white. The student body, the community and others often judge our school by our student athletes' conduct and attitude on and off the field, in season and out of season. Student athletes and athletic support personnel are role models and therefore, are expected to be positive examples in school citizenship, scholastic effort, leadership, and in personal appearance.** Participation in athletics is a privilege requiring that a student makes a commitment to practice before or after school with perfect or near perfect attendance, to work hard to excel, to learn cooperation and team effort, and to exemplify good behavior both at school and away from school. Student athletes and support personnel are representatives of the Chapel Hill 7/8 Center and should serve as role models at school and in the community. Therefore, student athletes and support personnel are expected to adhere to the Code of Conduct the entire calendar year. Students who cannot accept this challenge and responsibility should not become involved with the CHC athletic program. There is a legitimate school interest and an expectation by the coaching staff at the Chapel Hill 7/8 Center that students follow the Athletic Training/Competition Rules at all times including the time when they are away from school and not involved in school activities. There is also an expectation that student athletes avoid situations or leave events where activities are occurring that violate this Code of Conduct, specifically parties or clubs. Self-discipline learned from the athletic experience should teach each student athlete to make prudent decisions about their associations and behaviors. Read about the types of infractions and their consequences in the Chapel Hill Student / Parent Athletic Handbook.

### Social Networking Sites

Student athletes are responsible for information contained in written or electronic transmissions (e.g. e-mail) and any information posted on a public domain (e.g. internet, chat room, blogs, Facebook, YouTube, Snapchat, Kik, Instagram, etc). Inappropriate or embarrassing information or pictures should not be posted in any public domain. Student-athletes are not precluded from participation in such online social networks; however student-athletes are precluded from participation in such online social networks; however student-athletes should be reminded that they serve as representatives of their team, the athletic program, and the Wayne Township Corporation. Texting, tweeting and uses of other social networks to disparage or criticize the team, other students, opponents, coaches or other school personnel is inappropriate behavior and unbecoming of a Wayne Township student-athlete. Any individual identified on a social networking site which depicts illegal or inappropriate behavior, due to the Code of Conduct or other policy, will be considered in violation and subject to athletic discipline or suspension per policy guidelines.

### Eligibility

Student-athletes cannot have more than one failing grade on a report card, progress report, or team grade check. Each student-athlete must have a current physical examination form and the Chapel Hill 7/8 Consent/Release certificate on file between April 1 and the first practice each year. Students and Parents must also acknowledge that they have been given information concerning concussions and traumatic brain injuries.

### Due Process

If a student-athlete is declared ineligible, the student may request a meeting (within 2 days of action) conducted by the Principal or designee. Their decision is final.

### Indiana High School Athletic Association (IHSAA)

Middle School Guidelines Chapel Hill follows the National Federation of High Schools, IHSAA Middle School Guidelines, Marion County, & Metropolitan Indianapolis Interscholastic Conference Rules. All are available online.

### Harassment and Hazing

The MSD of Wayne Township policies do not allow for any form of harassment, hazing, intimidation or bullying. Hazing activities of any type are inconsistent with the educational process. All such activities are prohibited at any time in school facilities, on school property, and at any school corporation sponsored event. Hazing is defined as performing any act, or coercing another person to perform any act of initiation into any class, group or organization that causes or creates a risk (mental, emotional, or physical harm.) Permission, consent or assumption of risk by an individual subjected to hazing shall not exempt the policy. No form of harassment or hazing such as unwelcome words, physical contact, written notes, or electronic technical activities which inflict physical or mental harm or anxiety of which demeans or degrades or disgraces a person, regardless of location, intent of participants will be allowed in the Chapel Hill Athletic Programs.

## **ATTENDANCE**

The goal at CHC is to help students build lifetime habits for success. Being on time and attending every day is a skill that children must have! For the state of Indiana, attendance is required of all students with “Compulsory School Attendance IC 20-33-2”.

### **Absences**

1. Parents must call **317.988.8800** in the morning, 6:00-10:00am, each day of the student absence.
2. Upon return to school, the student will bring a parent note explaining the absence, and will submit that to the Main Office. Any time a student is under doctor’s care, the student is to bring that note in also.

**MAKE-UP WORK:** For all absences, student will have the same number of days absent to make up work. Most assignments can also be accessed on the student’s chromebook. Contact the main office if other materials are needed.

3. If ever a student exceeds five (5) days absence, the parent may be asked to meet with the counselor or administrator to determine an action plan for eliminating future absences. In addition, the district mails attendance letters home to be certain families stay aware of the student absence.
4. If ever a student reaches ten (10) or more absences for any reason, CHC may file Truancy with the Marion Co. Prosecutor’s Office per IC 20-33-2.
5. Up to 9 absences due to illness can be excused with a note from a parent or guardian.

### **Tardy to School**

1. Students are tardy to school if they are not in class by 9:15am.
2. In order for the tardy to be excused, a doctor’s note or other documentation must be provided.
3. All tardies to school without proper documentation will be counted unexcused.
4. Students will be issued a Friday school after five unexcused tardies. Friday schools will continue to be assigned for every three tardies after five (8, 11, 14, . . . .)

### **Early Release from School**

During the school year, a student may occasionally need to leave school early. Because this does disrupt the learning environment, **we ask all families to make early release a rarity.** Every time we call a classroom, education is disrupted.

1. No student will be released early without an adult, in person to them sign out. (This adult must be on the Contact List for the child.)
2. All adults signing out students early will provide legitimate identification.

## **BELL SCHEDULE** **2019-2020**

*Students may arrive at Door #1 at 8:30 for a silent study hall in the Cafeteria.*

### **9:05-9:15 Student Arrival**

*Students will go to lockers, get breakfast and be seated.*

### **9:15-9:45 IMPACT Period**

*Homeroom. Students will eat breakfast, study the Wayne Habits of Success, and make sure Chromebooks are charged. Live TV Announcements are broadcast in each classroom.*

### **9:50-11:10 Block 1**

*A few classes may begin lunch during the latter part of this block.*

### **11:15-1:15 Block 2**

*According to the Master Schedule, most students will eat sometime during this class. The teacher will escort the class quietly to and from the Cafeteria.*

### **1:20-2:40 Block 3**

*During the passing period after Block 3, all students will go to lockers for the final time. They will gather all things to take home and be on time to Block 4.*

### **2:45-4:05 Block 4**

*No locker stops at dismissal. When released, walkers will exit Door #4 only. Car riders will exit Door #21 only. Bus riders and athletes will be escorted at dismissal by 4th<sup>th</sup> block teachers.*

## **Curriculum Notes:**

Language Arts and Math classes meet every day all year.

Science and Social Studies meet every other day.

Elective classes meet every other day, some for the full year, some for a nine weeks, and some for a semester.

Even though performance music is a class during the school day, several activities will be required outside the school day. (Concerts, etc.)

## **CHC RULES and PROCEDURES**

The “Wayne Township “Student Code of Conduct and Annual Notices” will be given to students, or mailed home during the summer. In addition to that Code of Conduct, we expect Chapel Hill students to read, understand and follow all of the district and CHC Procedures and Rules each year. These rules include, but are not limited to the following:

1. **All School and District conduct rules apply** (1) during school activities on or off district property; (2) on district property at any time; (3) while traveling to or from school or a school activity.
2. Students will **carry the Chromebooks in the padded bag at all times**, and will sign and follow the Wayne Responsible Use Policy.
3. Cell phones and headphones must be kept in bags during the school day. Call, texts and photos may not be taken or received during the school day.
3. All CHC students **will wear a lanyard and ID around their necks all day**, every day, in addition to wearing the lanyard and ID around their necks to after-school events.
4. Every student is provided and **must carry a Student Agenda Book** in which all rules, a yearly calendar, and a Passport page are included.
5. Students **may not possess items that are illegal for them**, nor can they possess an image of any kind that is illegal for them.
6. **Students must follow directions the first time given.**
7. Profane language, images, or references are not allowed.
8. Any item that is considered **disruptive to the school environment, including cell phones** will be confiscated, and returned to parents by the final day of school. If a student disrupts the environment by provoking, or initiating issues with another student, a referral will be made.
9. Students who have earned an out-of-school suspension or expulsion are **excluded from all Wayne school property.**
10. Students must be **in their assigned area at all times**, and must be supervised by an adult at all times.
11. Students must not touch others. In addition, **repeated verbal or physical issues will result in a bullying violation.**
12. Upon violation of a rule or procedure, and after warnings, students may earn a lunch detention, a morning detention, a Friday School, an In-School Suspension, an Out-of-School Suspension, or an Expulsion. In addition, Teams may assign smaller consequences during the day for a team student.

**NOTE: Administrators will give each student Due Process during each investigation, and will contact parents at the close of the investigation. Administrators reserve the right to suspend on any violation of the Wayne Student Code of Conduct in addition to the CHC Rules and state law.**



## **Indiana's Bullying Legislation**

**IC 20-33-8-0.2 "Bullying"** Sec. 0.2. As used in this chapter, "bullying" means overt, repeated acts or gestures, including: (1) verbal or written communications transmitted; (2) physical acts committed; or (3) any other behaviors committed; by a student or group of students against another student with the intent to harass, ridicule, humiliate, intimidate, or harm the other student. **IC 20-33-8-13.5 Discipline rules prohibiting bullying required** Sec. 13.5. (a) Discipline rules adopted by the governing body of a school corporation under section 12 of this chapter must: (1) prohibit bullying; and (2) include provisions concerning education, parental involvement, reporting, investigation, and intervention. (b) The discipline rules described in subsection (a) must apply when a student is: (1) on school grounds immediately before or during school hours, immediately after school hours, or at any other time when the school is being used by a school group; (2) off school grounds at a school activity, function, or event; (3) traveling to or from school or a school activity, function, or event; or (4) using property or equipment provided by the school. (c) This section may not be construed to give rise to a cause of action against a person or school corporation based on an allegation of noncompliance with this section. Noncompliance with this section may not be used as evidence against a school corporation in a cause of action.

## **Student Drug Testing**

Our school's Administrators reserve the right to request a drug test according to the Wayne Township Board Policy. Please read as follows:

The use of illegal drugs, alcohol, and tobacco is prohibited and requires interventions. Students may be tested through voluntary testing, which requires parent/guardian permission, or required testing based on individualized, reasonable suspicion. Voluntary testing may be requested when a student violates certain school rules or if the student is having significant trouble with grades or attendance.

"Individualized, reasonable suspicion" means circumstances which, when considered together in the context of which each occurred, give rise to a reasonable belief that, at the time the test would be administered, the test would show that the student had used a drug, alcohol, or tobacco in violation of Indiana or Federal Law or M.S.D. of Wayne Township Student Conduct Rules.

Substances for which students may be tested include illegal drugs, legal drugs, alcohol, tobacco, and substances that mask the presence of or block the detection of another substance. The use of a "blocking agent" is an expellable offense. The refusal to provide a specimen is a violation and will have the same consequences as a positive test. The results of voluntary testing will be reported to the district testing coordinator who will notify the parent/guardian of the results. If the test results are positive, the testing coordinator will work with the parent or guardian to find appropriate assistance for the students. The consequences of a confirmed positive required test shall be consistent with the Student Code of Conduct.

## CLINIC

Nurse Hodson welcomes all students, and their families in student health conversations so that CHC can offer help with minor health issues during the school day. Because of the serious nature of medications, she is very careful in keeping all information private, and in making no medical diagnoses in the clinic.

### **Procedures exist for safety reasons:**

First and most importantly, if a CHC student becomes ill, the student will seek a pass, go to the clinic and Nurse Hodson will determine if a parent must be called. **Students MAY NOT make calls or send text messages seeking parent action.** In the case of a major emergency, Nurse Hodson will take charge of the situation and contact a parent immediately.

1. A student will visit the clinic with a pass from a teacher.
2. All medications need a written note from the parents, and a pass from the nurse if meds are taken during the school day. The nurse can only give prescribed or over-the-counter medications to students, which are provided from the parents.
3. In the unusual event that a student must carry medication during the school day (like inhalers), a doctor's note and written permission from the parent must be filed with Nurse Hodson. Otherwise, students are to take all medications under supervision in the Clinic.
4. Food allergies must be filed with the nurse before food service can make substitutions.
5. If a student requires temporary special restroom procedures, a doctor's note is required, and can be FAXed to Nurse Hodson (317.988.8949)
6. Feminine hygiene products are available in the clinic for 25 cents.
7. Carrying water bottles during the school day is discouraged, as drinking fountains are available in every area of the building. If a student has a need for drinking water more than once an hour, Nurse Hodson will work with that student.
8. CHC Students are tested for Hearing, and Vision at their grade level. In addition, the Mobile Dentist visits CHC at which time parents may request check-ups for their student.

## COUNSELING GUIDANCE CENTERS

Chapel Hill provides Guidance Centers on both floors for student services--- Upper Guidance and Lower Guidance. Our three CHC counselors work with students to improve social, organizational, attendance and academic skills throughout the school year. Students and parents may seek meetings with the grade level counselor simply by calling the counselor to set up a time. In addition, each counselor works closely with the Assistant Principals, and each plays a major role with ILEARN Testing, and student scheduling.

Cummins Mental Health Services is also located inside CHC providing out-patient behavioral services in which students and families can work together with a mental health professional. Parents may seek a referral for their children, as can CHC Counselors or Administrators.

## **DRESS GUIDELINES**

A broad-based committee of parents, teachers, students, and administrators developed the following guidelines which were approved by the Wayne Township School Board. Please contact your CHC Counselor or CHC Administrator for further clarification as to clothing choices.

***Lanyards and IDs worn around the neck are part of required daily Dress for all CHC students.***

- **Shirts/Tops:** All shirts or tops must “cover” the underarm, chest, shoulders (no spaghetti straps), stomach and back.
- **Pants/Skirts/Shorts:** All clothing worn on the lower torso must rest naturally at the top of the hip so that undergarments are not visible in the standing or sitting position. Shorts and skirts must be fingertip length when arms are comfortably at the side. Pajamas are not permitted. Holes in clothing above fingertip length must be covered with opaque tape or other material. Leggings may be worn only under a top which covers the buttocks and upper thighs.
- **Undergarments:** Outer garments are to be worn so that undergarments are covered at all times. See-through materials do not constitute “cover”.
- **Shoes:** Footwear must be worn at all times. Houseslippers are not permitted.
- **Jackets/Coats:** Jackets are permitted to be worn during the school day. Hoodies may not be worn on the head. Heavy coats designed for frigid temperatures, or excessively large coats are not permitted.
- **Headwear, etc:** Head coverings (hoodies, hats, scarves), as well as sunglasses, are not permitted during the school day. All hair or jewelry accessories must be worn in a manner that will not disrupt the educational environment.
- **Bookbags/Backpacks:** Bookbags and backpacks are permitted in school. Excessively large bags, and/or bags with rollers may be restricted during the school day.

**This list is not intended to be an exhaustive list of prohibited items. Neither clothing nor accessories may not promote drugs, alcohol, tobacco, violence, gang affiliation or sexual activity. Administrators will make the final determination regarding the appropriateness of student dress.**

## **ELECTRONIC DEVICES**

### **Chromebooks**

Each student is issued a Chromebook for use during the school year. **Students must keep Chromebooks inside the padded bag at all times, must make certain the devices are fully charged, and must carry those devices to school every day.** In case of damages, each student’s parent will receive a bill in the mail for payment or replacement.

### **Cell Phones**

Students may bring a cell phone to school in their bags. Phones must be turned off, and earphones must be kept in bags at all times. If a phone is not in a bag, a staff member will remind the student to turn off the phone and put in in the bag.

**Calls, texts and photos CANNOT be made or received during the school day. The use of Social media is prohibited during the school day.**

**Cell phones turned off, and headphones are to be in a bag at all times, If a student’s cell phone must be confiscated because of misuse or not following directions, parents will be able to pick up the student phone in the Main Office the next school day.**

## **FOOD SERVICE**

Our Wayne Township Food Service offers students a wide variety of food options for breakfast and lunch each day. In addition, students may carry their own nutritious lunch from home.

- **Student PIN Numbers:** Every student is issued a 5-digit PIN number at the start of the school year. They will use it each day, and it must never be shared.
- **Breakfast:** Chapel Hill has a universal breakfast program for students only, which means that all students will be provided a breakfast free of charge if they choose. Breakfast items are available on carts in team hallways where students will obtain breakfast and be seated in IMPACT class by 9:15am.
- **Lunch:** “Type A” lunch is offered each day at Chapel Hill for \$2.00. Policy requires that all students must have a fruit or vegetable on their tray at the time of checkout. For an additional charge, the following a la carte items are available: fruit drinks, chips, hot pretzels, cookies, to name a few.
- **Money On Account:** All lunch money will be collected during IMPACT period only. The large numbers of students will not allow cash being paid at the register during lunch. Parents may put money in an account on line through the School Pay. Parents may also make an advance payment at the beginning or anytime during the school year. When the school year ends, any money left in a student’s account will be rolled over to the next year.
- **Cafeteria Behavior Procedures:** Each teacher will walk a class in two lines quietly to the cafeteria each day. (Times are assigned by the Master Schedule.) Each class will be seated in a row of tables, and will be dismissed to get lunch by a cafeteria supervisor. Students are welcome to talk to friends using an appropriate indoor voice. Students are to remain seated, and cannot change seats during lunch. At the end of lunch, each class will be dismissed by the teacher in order to empty their trays and trash, then will line up to return to class quietly.

## **LOCKERS**

At Chapel Hill, every student is assigned a locker they will use all year for their belongings. The locks are built in, and operate as a stand padlock. Students are **never to share their locker combination** with another student!

**PE Lockers** are issued to every student taking PE. All personal and school items should be securely locked in a student’s PE locker during PE class. The PE staff cannot guarantee the safety of any unlocked items. Locks will be collected after the PE class has concluded for the semester. Families will be charged \$15 dollars for any lost or broken locks.

Probably the most important fact to remember is that **the lockers are owned by the school**. At any time, a school official can open lockers if needed. The students’ responsibility is to keep lockers clean and organized, and to make certain nothing illegal is placed in the locker.

## **Giants Den (Bookstore)**

The Chapel Hill Treasurer, Ms. Pierson, conducts business at the Giants Den during the school day. The Giants Den is open Monday-Thursday from 9:05-9:25am, and during most lunch blocks. The Giants's Den is **closed on Fridays**. Physical Education uniforms as well as Giants Spirit wear, lanyards, IDs, backpacks and school supplies may be purchased there.

Students may purchase items during the times listed above. Parents may purchase items as well as pay athletic and music fees through School Pay. The bookstore also except cash and credit card payments from parents Monday-Thursday from 8:00-4:00. Parents are advised to call first to make sure our treasurer is available during the desired time. The Giant's Den does not except over the phone payments. TEXTBOOK RENTAL FEES AND CHROMEBOOK FEES ARE NOT HANDLED THROUGH THE CHC BOOKSTORE. PLEASE CONTACT OUR EDUCATION CENTER AT 317-988-8600 FOR HELP WITH THESE CHARGES.

## **MEDIA CENTER**

**All students are welcome in the Media Center!** They are scheduled every two weeks with their Language Arts teacher, and they may visit most mornings during IMPACT period. With permission, students may also visit during lunch.

The CHC Media Center offers students over 18,000 items for checkout including books, magazines, audiobooks, as well as Ebooks for checkout on students' Chromebooks. Students **may have up to 5 items (not including Ebooks) on their accounts**, one of which can be magazines.

Throughout the school year, Media Specialist Mrs. Krebs sponsors many events and activities: **Boxtops for Education:** Students may turn in your boxtops to Mrs. Krebs, and our earnings purchase new books, and support book clubs.

**Library Council:** Students may apply for this group who works during IMPACT period. Teambuilding is fostered around the love of books! Membership is by invitation.

**Battle of the Books:** This is a middle school "team" which meets monthly with the final competition held in April. All students are welcome to join!

**Scholastic Book Fairs:** Two fairs are held each year, one in the fall and one in the spring. Profit from the Book Fairs goes toward purchasing new books for the Media Center. In addition, **Scholastic Reading Club** fliers are available each month in the Media Center.

**Accelerated Reader:** This is a very successful independent reading program at Chapel Hill. Students accumulate points by the books they choose to read. Language Arts teachers keep track, and encourage students to keep reading! The Media Specialist also joins the program by providing incentives for those who go above and beyond, AR celebrations held quarterly.

## **PARENT VISITORS**

Parents and legal adult guardians are always welcome at Chapel Hill! Please follow the procedures we have for visitors so that your presence never disrupts our learning environment.

Our first invitation is for **Walk-Through Day** which will take place in late July. Student schedules are mailed home, then students WITH parents may come to CHC to walk around the school finding classrooms and asking questions if needed.

Next, our **Back-To-School Night** is usually scheduled in early August. Parents are strongly encouraged to attend that evening to meet teachers, as well as to discover many opportunities for the parent and the student throughout the year!

In October, **Student-Led Conferences** are held by appointment with teams and teachers two different evenings before the Fall Break. This is an incredibly important time for the most important people in our students' lives to talk together.

### **For all other visits during the school year:**

1. All adult parents will enter Door #1, produce an ID, sign in and obtain a Visitor's Pass to be worn on the day you are here. You will then be escorted to your first site (classroom, meeting room, etc.)
2. Chapel Hill teachers welcome parent visits throughout the year. However, the teacher cannot conference with the adult parent during a classroom visit. If a parent needs a conference, please feel free to call the teacher to make an appointment.
3. Students' friends or other relatives cannot visit during the school day. In addition, our own Wayne high school students cannot come to visit during the school day unless it is for a special performance or program.
4. Adult parents may occasionally schedule to eat lunch with our student, their child. That will take place during the student's 30-minute lunch time in the Main Office. (Our CHC Cafeteria is packed!) Other students simply cannot be "invited" to the special lunch because of time restraints.

**NOTE: Administration reserves the right to approve or deny a request for visits in the building, or on school property. Safety is our priority.**

## **POSITIVE BEHAVIOR SUPPORTS**

The goal of teachers and teams is to help all students find positive ways to succeed inside and outside the classroom! School-wide we have a Giant Bucks economy with which students may buy from the “store”, or may buy games at lunch. In addition, students may attend several BIG EVENTS during the school year for fun with friends. Elite Gaming is a new STEM activity open to all students after school.

Each grade level team also provides their own reward systems throughout the school year. “Fun Fridays” happen during IMPACT period, pizza lunches are provided for students who have achieved perfect attendance, in addition to special team evening events or field trips are planned.

The National Jr. Honor Society inducts new members every April, and the Chapel Hill PTO recognizes students who earn 3.5 grade point averages each grading period. The PTO also sponsors dances for each grade level.

## **TRANSPORTATION**

All bus riders will follow the Wayne Township Bus Policy.

By living in the MSD of Wayne Township, every child has the opportunity to **ride a bus** to and from Chapel Hill. Students may also **walk to school**, or may **arrive in a car** and be dropped off at Door #1 no later than 9:05am.

If students who live out of district obtain authorization within the allowed time frame, they may attend CHC. However, **OOD students may not ride a bus to and from school.**

CHC students **may not ride a different bus** (other than their own) to or from school. Overcrowding is already an issue.

CHC students who ride to school in a car may arrive at Door #1 at 8:30am.

They will have a quiet place to study in the cafeteria.

**Parents are strongly encouraged to direct your students into school as soon as they are dropped off.**

**At dismissal, all bus riders** will be walked in two lines out to the bus parking lot where every child will board the bus immediately. **All car riders** will exit Door #21 where cars will be parked. **All walkers** will exit Door #4 and turn West (right) only.

## **Student Bicycle Transportation**

In accordance with School Board Policy C475, parents may request their child ride a bicycle to and from school under the following guidelines:

- Permission is granted from the building level administrator.
- The student resides in the “walker” area of school.
- A helmet is worn while riding the bicycle.
- The bicycle is locked with a lock provided by owner.

The school district is not responsible in case of theft or damage to the bicycle while it is on school property. Failure to follow the above guidelines may result in suspension of bicycle riding privileges and/or other disciplinary actions, as appropriate.

# Chapel Hill 7<sup>th</sup> and 8<sup>th</sup> Grade Center

## 2019-2020 ODD/EVEN School Calendar

July 2019						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2019						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2019						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2019						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2019						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2019						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2020						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2020						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March 2020						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2020						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2020						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2020						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				



Odd Days



Even Days



Teacher In-Service  
(No Students)

*Oct. 14<sup>th</sup> replaced by working  
student led conferences*



Holidays (No School/Office Closed)



Breaks (Office Open)



Breaks (Office Closed)